

ONLINE ORDERING WITH DSDLINK

Place your beverage orders, browse our portfolio, or pay your invoices anywhere, at any time, on any device with DSDLink. Be informed with up-to-date pricing, inventory information, product specs, account information, and delivery notifications.

DOWNLOAD & GET STARTED IN MINUTES

- 1. Search for 'DSDLink' on the App Store/ Google Play to download the app or visit DSDLink.com to access the desktop version.
- 2. Sign up with your email address.
- 3. Link to your distributors
- 4.. Begin placing orders!



ORDER ANYWHERE AT ANYTIMF!



- Explore new products
- Place orders your next scheduled delivery
- Use recent sales history to right-size the order for products
- Take advantage of discounts and promotions
- Browse our entire portfolio
- Pay Online
- Order for multiple accounts

TRACK YOUR ORDERS

- Follow your delivery with 'Delivery Tracker'
- Edit upcoming orders for any last minute changes
- Be informed with accurate pricing for the day of delivery
- View previous orders and account history
- Enroll in delivery notifications

POWERED BY





GET STARTED WITH YOUR SMARTPHONE/TABLET

1. Sign up

- Download DSDLink from the App Store or Google Play
- -Tap 'Sign up'
- -Enter your Email, Full Name, & Mobile Number
- -Tap sign up again

2. Receive Email/Reset Password

- -Login to to your email on your phone
- Wait for an email from Info@dsdlink.com
- Open the email and tap 'Reset Password'
- Enter an 8+ character password
- Follow the prompts to return to the application

3. Link Your Business to your Distributors

- Log in with your email/password
- Swipe through or skip the tutorial
- Tap on the 'Add a link' button at the top
- Search and select your distributor
- Enter a previous invoice number & your customerID
- Tap 'Add a link'





GET STARTED WITH YOUR COMPUTER

1. Sign up

- Go to DSDI ink.com
- Select 'create a free account'
- Enter your Email, Full Name & Mobile Number.

2. Receive Email/Reset Password

- -Login to to your email
- Wait for an email from Info@dsdlink.com
- Open the email and tap 'Reset Password'
- Enter an 8+ character password

3. Link Your Business to your Distributors

- Select 'Add a link'
- Search and select your distributor
- Enter a previous invoice number from them & your customer ID
- Click Confirm





QUICK START: HOW TO USE DSDLINK

HOW TO PLACE AN ORDER:

- 1. Go to the BUY page \rightarrow The buy page displays products you are **currently** purchasing
- 2. Search the buy page with the search box. Search all products by clicking on orange magnifying glass
- 3. Enter in the quantities you would like to buy in the purchase box
 - i. Click on 'sales history' to view the quantities you previously purchased
 - ii. Click on the product name to view additional product information
 - iii. Take inventory in the inventory box (optional)
- 4. Go to the shopping cart
- 5. Select place order. This order will be placed for your next scheduled delivery
 - i. Have a keg to pick up? Enter them in the memo box in the shopping cart

HOW TO DISCOVER NEW PRODUCTS:

- 1. Go to the DISCOVER PAGE → The discover page shows you all of the products available for you to buy
- 2. Search for a keyword or filter the page by the preset categories
- 3. Click on the product
- 4. Enter the quantity you would like to add
- 5. Click Add

HOW TO VIEW OR EDIT PREVIOUS ORDERS:

- 1. Go to the MY ORDERS page → The my order page is where you can find your current & past orders
- 2. Click to view your order details or access a copy of your invoice PDF
- 3. Click 'edit' to make changes to an existing order
- 4. Add the products you would like to add and then click back into the shopping cart
- 5. Click submit order

HOW TO VIEW PAYMENT HISTORY & AR:

- 1. Click on menu in the top right corner
 - APP: Click on 'paylink' → view bills
 - WFBSITF: Click on 'invoice search
- 2. Select AR account and enter in start & end date
- 3. Click view

^{*}Tip: You can go from the buy page to the discover page by clicking on the orange icon in top right